

United States District Court
Middle District of Pennsylvania
228 Walnut Street, P.O. Box 868
Harrisburg, PA 17108-0868

SYLVIA H. RAMBO
United States District Judge

March 13, 2015

Gregory Monskie, Esq.
103 East Market Street
York, PA 17405-5185
(717) 852-7020

RE: Willashia Williams v. City of York, Pennsylvania, et al.;
Civil Action #1:15-CV-0493

The referenced action has been assigned to me. If service of the initial pleading is not made within the time allotted by the rules of procedure, a status report shall be submitted to the court addressing the reasons for the delay and the course of action being taken.

Once joinder of this matter has been accomplished, the court will issue an order setting a time and date for a mandatory conference between counsel for all parties and the court. Such a conference is mandated by Rule 16 of the Federal Rules of Civil Procedure. The purpose of this conference is to establish deadlines for the management of this case. The order scheduling the conference will inform the parties in more detail of their responsibilities in preparation for this conference. Accordingly, it is essential that the answer or other responsive pleading and motions be filed at the earliest possible. To this end, COUNSEL, AS WELL AS PRO SE LITIGANTS, ARE **ADMONISHED NOT TO ENTER INTO AGREEMENTS FOR EXTENSIONS OF TIME WITHOUT ALSO SEEKING COURT APPROVAL. THE COURT WILL NOT HONOR SUCH AGREEMENTS STANDING ALONE.**

The parties are advised that they shall comply with Federal Rule of Civil Procedure 26 -- this district has not opted out of that rule. However, the joint case management plan contemplates discovery prior to the Rule 26(f) meeting and is, therefore, deemed to be an exception to the limitation on discovery contained in the first sentence of Rule 26(d). Counsel shall not cease active discovery efforts pending disposition of a motion to dismiss.

Any inquiries you have concerning this case and its progress should be directed to Mark J. Armbruster, Deputy Clerk of Court, P.O. Box 983, Federal Building, Harrisburg, Pennsylvania, telephone number (717) 221-3920; E-mail, Mark_Armbruster@pamd.uscourts.gov

Sincerely,

/s/ Sylvia H. Rambo
United States District Judge